



TOWN OF NORTH ANDOVER

FINANCE COMMITTEE

Meeting Minutes

Meeting Date: March 20, 2012

Meeting Location: Town Hall, First Floor
Conference Room

Meeting called to order: 6:45PM

Alan LeBovidge AL, Chairman	X	Ramsey Bahrawy- RB	X
Tom Dugan TD, Vice Chairman	X	Robert Norbedo-RN	X
Ben Osgood-BO	X	Matthew Remis-MRem	X
Dan Leary -DL	X		
Peter Besen-PB	X	Pat Sifferlen, PS, Admin	X
Donald Elliot DE	X		

Non FinCom Members in Attendance

OTHERS: - Sandy Gleed (SG), Curt Belivance (CB), Matt Killen (MK), Chris Allen (CA), Chris Hottell (CH), Stan Limpert (SL), Corey Mason (CM), Bruce Thibedeau (BT), Andrew Maylor (AM)

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Note: All FINCOM votes are subject to change upon receipt of new information.

Note: Documents used in this meeting are listed in Document Table, herein.

II. Previous Minutes Approved

DATE

III. New Business

AGENDA ITEM: A. CIP Discussion General IT

Discussion: -MK: Discussed the 40K General IT CIP proposal for fy13
 \$22,500 to be used to implement a town wide Geographical Information System (GIS)
 Balance to be used in General IT for resources to provide additional services. (Web access to town records and student transportation systems) Replenish supplies.
 Public access will be available soon for GIS and working with vendors for a mobile version of it. GIS will be used by all depts. (public works for sewer lines, police for calls, tax bill payment). And the public
 TD: for the GIS process have we exhausted all state grants, Gov Homeland Security
 MK: We have looked into grants and continue to look into grants.
 1st year license will be CIP Cost next year will be in operating budget.
 AL This is a useful tool for management but is this something the town can spend money on?
 AM this represents the focus of the community this is not replacing any other project.
 RB Are we going to need more employees adding additional cost.
 MK possibly need more as we go further. Nowhere near needing additional employees right now. We have people putting in the data now.

AGENDA ITEM: B. 125 Sewer Plan

Discussion: AL: Several members had questions on the sewer development on 125
 AM There is a need to put sewer on route 125. Last commercial area that doesn't have it. Complications exist when looking at the property for development. This is a 25% design for the prospect of putting sewer from Haverhill line down to Sutton St. We need this data to help to understand the costs from the engineering study to help support and to help us get grants or development dollars from the state or government.
 CB talked about differ
 TD do we have people approaching town to develop? If we build the infrastructure do we have people who are interested in it?
 BT When a developer comes in we have information prepared thru this study we want to be prepared.
 AL My concern is that we will spend 300k and nobody will come
 TD would initially consider the 25% (300K) if there was some kind of corridor plan and what would the tax revenues be?

AGENDA ITEM: C. CIP Discussion School Dept IT

Discussion: CH discussed the High School campus wide High Density Wireless Infrastructure project (165K for FY13). Passed out copies of Gartner report, these were asked to be presented at previous meeting. Presented power point presentation of plan and passed out pamphlet. Discussed milestones, seeking 2nd part of Robust high density managed wireless infrastructure. Our goal is to have 1:1 device for every student and teacher. Picture was shown of current wireless access point placement for the first floor, another picture shows placement of access points to achieve high density coverage for the first floor 109 total.

Benefits of Campus wireless network would be work, learn and study anywhere anytime. Real time access to information anywhere

Benefits to students would be access to resources and class materials 24/7. Access to free, shared resources such as Khan Academy and Google Docs. Teachers can see how long students are online.

Benefits to parents is they can monitor student progress help students with homework they can access class materials and student work online.

Cost savings benefits with e-textbooks, improved teacher productivity.

AGENDA ITEM: D. New Business

Discussion: Am: Discussed CIP plan, selectmen are meeting on the plan April 2nd Cecil group will be there. We are not working off a final report. #'s have changed including the project scheduled for yr1 is coming back several thousand dollars less than original. TD. And for the record funds have not been used for a traffic study.

AM parking has always been an issue But I have informed consultants that parking should be part of the plan.

TD: Budget Discussion will be held on March 27th with town manager. Come prepared with questions.

Set Schedules for Dept Head meetings we can combine dept. Also need to schedule public hearing meeting possible date May 1st

IV. Next Meetings

March 27, 2012

V. Adjournment-

Motion: MR
Seconded: PB

Unanimous
Time: 9:35

DOCUMENTS PROVIDED AT MEETING

ITEM #	TYPE	FROM	TO	SUBJECT	COMMENTS
1	Memorandum	Matt Killen	Fincom	GIS/IT Capital Improvement	
2	Pamphlet	Chris Hottell	Fincom	NAHS Infrastructure Project	
3	Gartner Report	Chris Hottell	Fincom		

[illegible]